

Important Things For You to Remember About ...



Handling Flammable & Combustible Liquids

- BE AWARE OF SPILL AND LEAK CONTROL PROCEDURES
- LIQUIDS MUST BE KEPT IN CLOSED CONTAINERS WHEN NOT IN USE
- ALWAYS DISPOSE OF FLAMMABLE AND COMBUSTIBLE LIQUID REFUSE IN CLOSED METAL CONTAINERS

General safety rules

- Do not store flammable liquid containers next to exit aisles and doors, or where they interfere with the exit from an area or building
- Use drainage or containment procedures to control possible spills
- Dispense flammable and combustible liquids with approved pump or metal self-closing faucets only
- Use Class I liquids only where no open flame or other ignition source is in the path of the vapor
- Do not pressurize flammable and combustible liquid containers to facilitate transfer
- All transfers of liquid will be attended by an employee who is trained to stop the transfer in the event of a spill or other upset condition
- Containers used to transfer Class I liquids will be bonded and the transfer system grounded
- Adequate fire extinguishers are provided to control Class B fire hazards created by our flammable and combustible liquid operations
- Welding, flame cutting, soldering, etc., and other flame-, heat- or spark-producing work is not allowed within 25 feet of liquid use and storage areas
- Smoking is forbidden in storage and handling areas, and for a 25-foot radius around these areas
- Keep aisles and walkways passable at all times
- Maintain access to fire extinguishers and other emergency response equipment at all times
- Electrical wiring requirements for processing areas are as follow:
 - Class I, Division 1: Locations where flammable vapor-air mixtures may exist under normal operations for 5 feet in all directions around the point(s) of vapor liberation and in pits
 - Class I, Division 2: Locations where flammable vapor-air mixtures may exist under abnormal conditions and for a distance beyond Class I, Division 1. These areas include an area within 20 feet horizontally, three feet vertically beyond a class I, Division 1 area, and up to three feet above floor or grade level within 25 feet, if indoors or 10 feet if outdoors from any pump, bleeder, withdrawal fitting, meter or similar device handling Class I liquids

Emergency procedures – Flammable and combustible liquids

In case of fire:

1. Alert others in immediate risk.
2. Activate the facility alarm.
3. Take safe, defensive actions to control the fire, such as close valves, close doors, activate fire extinguishing systems, etc.
4. Use a fire extinguisher if it is safe and if you are trained and authorized to do so.
5. Evacuate.

In case of a spill:

1. Alert others in immediate risk.
2. Follow plan to eliminate ignition sources.
3. Take safe, defensive actions to control the spill (examples of defensive actions: close valves, close doors, position absorbents ahead of the spilled material, etc.)
4. Notify Management representatives.
5. Take other actions according to training and our emergency response plan.